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Western Industries Plastic Products LLC

Shipping & Receiving Associate

Employer

Western Industries Plastic Products LLC
22829 Smyer Rd,
Winfield, KS 67156
620-221-9464

Job Description

Job Location: Winfield

Position Type: Full-time 1st Shift Opening 8am-5pm -Weekends & overtime as needed/required

Reports to:

Salary: \$17.00 /hr

Summary/Objective:

Our Shipping & Receiving Associate works closely with team members to complete accurate shipping duties in the warehouse. This position provides support for other members of the department when necessary.

Summary of Job Duties:

- Visually inspect and sign for the product.
- Apply proper labels to the product and store appropriately.
- Receive product into the system and document appropriately.
- Communicate product received and distribute paperwork.
- Pull and ship product as required.
- Responsible to unload/load transfer trailers from other buildings.
- Accurately complete shipping documentation for customer shipments.
- Help ensure all items are identified properly and packaged appropriately to prevent damage.
- Communicate with support personnel via radio for clearance of dock doors and production needs.
- Communicate concerns, shortages, or issues to the supervisor; helping to resolve any areas of concern.

- Maintain an organized and clean warehouse.

Work Environment:

This job will be performed in a manufacturing setting that is non-climate controlled and does experience extreme heat. Moderate to loud noise levels that require associates to wear hearing protection. This position will routinely work on the production floor around industrial equipment.

Physical Demands:

Standing, walking, bending, stooping for long periods of time, grip/grasping, twisting, reaching overhead, and climbing stairs. Ability to lift and carry up to 75 lbs. Ability to use hand tools and/or power tools, and other industrial equipment. Ability to wear all necessary Personal Protective Equipment (PPE).

Benefits (waiting periods apply):

- Medical, Dental, Vision
- Company provided life insurance
- Voluntary Life/AD&D options including dependent plans.
- 401(K) enrollment after 60 days of employment with company match
- Weekly pay!
- Ten paid holidays!

Required Skills:

- Ability to safely operate a forklift and stretch-wrap machine.
- Must be able to read the bill of materials.
- Ability to perform work accurately and thoroughly according to requirements.
- Strong organizational skills and attention to detail.
- Computer skills and ability to conduct data entry
- Strong interpersonal skills to effectively communicate and interact with all levels of the organization.

Education and Experience:

- Forklift certification
- Previous industrial or manufacturing experience is a plus.



Work Authorization/ Security Clearance:

Must be legally authorized to work in the United States.

Advancement Opportunities

As an employee of the Western Industries Plastic Products team, we expect you to be accountable for your actions, to challenge existing processes and to grow both professionally and personally. This means having the willingness to claim 100% ownership for results, both individually and collectively with others and to "think outside of the box" when it comes to processes, policies, and strategies. It also requires seeking out new knowledge and skills and assisting others in growing similarly. This position will provide a pathway for advancement within the Materials Department, as well as other departments at Western Industries.

EEO Statement

Western Industries Plastic Products, LLC provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Application Instructions:

<https://www.paycomonline.net/v4/ats/web.php/jobs?clientkey=B31A14AEB975AFD91D39F6010884CFAB> Can come apply in person at 22167 C Street Winfield KS 67156 or [Apply](#)